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## **Application Guidelines**

Applications for new members will be accepted each month. Interviews will be scheduled on a semi-annual basis. Applications will be reviewed and if acceptable, applicant will be asked back for an interview. Applications will be kept on file for a period of 1 year.

1. Individuals may pick up an application packet from the District's Administration Office, or print an application packet from the District's webpage at [www.fffd.us](http://www.fffd.us)
2. Applicant must submit a completed application packet (per submission of application checklist included in application packet). Incomplete application packets will be destroyed and the applicant will be disqualified from further consideration.
3. Once the application period has closed and the application packet has been reviewed, and the applicant is determined to meet the minimum qualifications for the position, the applicant will be invited to participate in the District's physical agility test and EMS skills assessment testing.
4. Upon successful completion of the physical agility test and EMS skills assessment, the applicant will be scheduled for an assessment center (officer positions), oral board interview as well as an interview with the Fire Chief.
5. After completion of the interviews, the applicant will be notified with-in 30 days if he/she is invited to continue in the hiring process.
6. Those applicants who continue in the hiring process will be required to pass a medical physical that will be administered by a physician of the District's choice and a criminal back ground check both at the District's expense.

*Federal law prohibits discrimination in employment on the basis of sex, race, color, national origin, religion, and age. The law also bans discrimination based upon marital status or ancestry.*